

## GRAVE/GOR PURCHASE FORM

Cemetery .....

Name of Purchaser (Mr / Mrs / Miss).....

Address .....

.....

..... Post Code.....

Tel. No .....

E-mail address .....

Signature ..... Date .....

**By signing this grave purchase form you are agreeing to the lease of the above plot for a 50 year agreement abiding by the Cemetery Rules and Regulations (copies of which are available from the Cemeteries Office),**

**I understand that by pre-purchasing this grave, there may be a delay in preparing the grave for burial.**

**Please note: At Hey Lane Cemetery memorials will be limited to a maximum height of 3'6". No kerb stones, fencing, ornaments or any form of grave planting will be permitted.**

**Payments can be made by Credit or Debit Card. Once this form has been received the office will call you on the number you have provided above to make a payment.**

*This is Kirklees Council, Civic Centre 1, Albion Street, Huddersfield, HD1 2NF.  
The Council's Data Protection Office contact details are [information.governance@kirklees.gov.uk](mailto:information.governance@kirklees.gov.uk).*

*The information provided by you is collected purely for the purposes of Bereavement Services. We need to collect this information in order to maintain accurate records of your name and contact details. Completion of sharing your information with us constitutes explicit consent from you for us to process your data for this purpose. Processing is necessary to protect the vital interests of a data subject or another person. You have the right to see what information is held about you, to have inaccurate information corrected, to have information removed from our system unless we are required by law or a statutory purpose to keep it and the right to complain to the Data Protection Officer if you feel that your data has not been handled in accordance with the law. Your name, contact details and eligibility are recorded electronically on our system to maintain up to date records. This information will be kept for a maximum of 15 years or until such time as the data is reviewed by us or removed at your request.*

*If you require further information then please visit <http://www.kirklees.gov.uk/privacy>*

### FOR OFFICE USE ONLY

Section ..... Grave Number ..... Gen / Con

Deed Number ..... Registered

Invoiced/Receipt Reference.....