

Privacy Notice (How we use your information)

Housing Growth & Regeneration

What we do as a team:

The Housing Growth & Regeneration Team are responsible for delivering, enabling and co-ordinating diverse home building and regeneration programmes, which includes working with a range of partners to enable the delivery of much needed homes within our district. These partners may include;

- Homes England and other government agencies
- Private developers
- Landowners
- Registered Providers (Housing Associations)
- Charities
- Internal Council departments
- Kirklees Neighbourhood Housing

To meet a range of housing needs across Kirklees, we work with these partners to assist in developing housing schemes such as;

- General needs housing
- Specialist accommodation (such as sheltered housing)
- Extra Care facilities
- Affordable housing

The categories of information that we collect, process, hold and share include:

- Personal information such as name, postal address, email address, phone number and land ownership information.
- Names and addresses of individual businesses, land owners, agents, Limited Companies, Directors, Company Secretaries who may assist with development within the district.
- Any information from Companies House or other websites in the Public Domain.
- Any information from Local Government Planning Portals, including Kirklees Council, which is in the Public Domain.
- Names, addresses and other given contact information that has been supplied to us to assist with growth and development within the district.
- Names, addresses and other contact details, given by members of the public to assist us with keeping them informed of development opportunities within the district.
- Public records.
- Site information that is held in the public domain, or site information which is provided to us to enable us to bring sites forward for delivery

The reason why we collect this information is to progress and create development opportunities within the district of Kirklees that otherwise may not happen without Council and partner intervention.

Why we collect and hold this information

We use this personal data to:

- Provide you with potential development opportunities and links to advice
- Provide the ability to make business relationships with interested parties.
- Enable us to achieve our ambitions for development in the area.
- Provide us with an understanding of specific sites and barriers to development to aid our development goals.
- Enable us to move sites with lapsed planning permissions forward, with the support of pre-application advice.

The lawful basis on which we use this information

We collect and process information about you under Article 6(1)(e) Public Task and Article 6(1)(c) Compliance with a Legal Obligation of the General Data Protection Regulations.

Storing this information

We will hold this information securely in electronic form. Where paper documentation is submitted or recorded upon, this is locked away securely in cupboards and lockers, or transferred electronically, and the paper documents disposed of safely. The information is stored for the duration of the relevant programme or development period and is kept for 6 years after its completion. It will be deleted according to the recorded retention schedules that we keep.

Who we share this information with

We share this information with:

- Other internal services within Kirklees Council; including, Planning, Assets, Specialist Accommodation groups and Housing teams.

Why we share this information

We share information with internal departments within Kirklees Council on a statutory basis, under chapter 2 of Housing Growth & Regeneration Act 2008. This is to assist us with developing homes within the district.

We do not share personal information about you with anyone else without consent unless the law and our policies allow us to do so.



Further information

If you would like further information about how we manage your data, please see the [Kirklees Council privacy notice](#).

If you would like further information about this privacy notice, please contact:
housing.regeneration@kirklees.gov.uk

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer at DPO@kirklees.gov.uk or by ringing 01484 221000.