

| Date | | LEAD | Board Involvement |
|--|---|------------|---|
| 10 th December | Towns Fund - Dewsbury Direction of Travel - HUB | AY/KMC | |
| 14 th December | Issue First Draft TIP to Board | AY | Board Members opportunity to read through first draft – in readiness for 22 nd December drop in session. |
| 15 th December | Social drop in Session for Board Members - Engagement Results | Social/KMC | Board Members to receive a full feedback on the outcome of engagement exercise. Members encouraged to attend. |
| 17 th December | Town Board Meeting and Cabinet Report KDN published | KMC | Members will receive update from Hub Meetings also a chance to ask further questions in readiness for drop in session on 22 nd December. |
| 21 st December | Briefing of KMC Regeneration Portfolio holder | KMC | |
| 22 nd December | TIP drop-in session for Board Members to further discuss content | AY/KMC | Board Members encouraged to attend and share thoughts |
| 22 nd December | Dewsbury Ward Member briefing | KMC | |
| 4 th January | Issue 2 nd Draft TIP to Board | AY | Board Members to read through draft –highlight any key concerns |
| 4 th January | Cabinet item heard at KMC Leadership Management Team | KMC | |
| 8 th January (TBC) | Town Board Meeting – agree content of TIP ahead of submission | KMC/AY | |
| 11 th January | Press Release/Comms | KMC | Need quote from Chair of Board and Leader of the Council |
| 11 th January | Cabinet Report published | KMC | |
| 13 th January | TIP drop-in Session for Members of Board – agree visuals and presentation material | AY/KMC | Drop in session – Board Members encouraged to attend and share thoughts on final document in terms of presentation style. |
| 15 th January | Dewsbury Check and Challenge - HUB | AY/KMC | |
| 19 th January | Cabinet | KMC | |
| 20 st to 27 th January | Minor modifications and proof reading | KMC/AY | |

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| W/C 25 th January | Town Board Meeting - TBC | KMC | Potential for final sign off |
| 28 th January | Final sign off by Chair of Board and Others | KMC | |
| 29th January | SUBMISSION | AY/KMC | |

Item 6a: Dewsbury Town Board

Key Events to Submission