

Privacy Notice (How we use your information)

Blue Badge Team

The categories of information that we collect, process, hold and share include:

- Personal information such as name, date of birth, National Insurance Number, disability benefits received and address
- Characteristics such as gender, and disability including medication and medical contact details of medical professionals

In the course of delivering the Blue Badge service, we collect the following personal information when you (or others on your behalf) provide it to us:

- Name
- Date of birth
- Contact details
- Gender
- Place of birth
- National Insurance number
- Contact details for members of your family and support network if you wish them to advocate for you
- Copies of documents showing your proof of identity (for example, passport, birth certificate)
- Copies of documents showing your address (for example, council tax bill, benefit letter, driving licence)
- Your photograph
- Financial information to process your application, if you pay by credit/debit card
- We also collect the following special category data:
 - Medical information you provide in support of your application
 - If applicable, copies of documents showing your eligibility to a benefit which automatically qualifies you for a Blue Badge

Why we collect and hold this information

We use this personal data in order to:

- Assess you eligibility for a Blue Badge;
- Provide you with a Blue Badge if you are eligible ;
- Derive statistics which inform decisions about future delivery of services.
- So that we make sure that only those persons issued with a Blue Badge, use the Badge that is issued and that it is used in accordance with the conditions attached to its use.

Kirklees Council may use your information for the following purposes:

- For the administration and assessment of the Blue Badge application in accordance with governing legislation.
- For the prevention and detection of crime or fraud including data matching
- Under the National Fraud Initiative
- Use the information for an Expert Assessment, if being assessed as a discretionary application
- To allow commissioned providers of the service to produce and dispatch Blue Badges on completion of a successful application.
- For the purposes of Blue Badge parking enforcement including the detection and prevention of Blue Badge misuse / fraud.

The lawful basis on which we use this information

We collect and process information about you under Article 6(1)(e) because Kirklees are exercising official authority which is laid down in Law in accordance with: The Blue Badge (Disabled Persons' Parking) Scheme as introduced in 1971 under Section 21 of the Chronically Sick and Disabled Persons Act 1970.

In addition Special Category information in relation to Health is processed under Article 9(2)(b) in order to assess eligibility against the criteria laid down in Law in accordance with: The Blue Badge (Disabled Persons' Parking) Scheme as introduced in 1971 under Section 21 of the Chronically Sick and Disabled Persons Act 1970.

Storing this information

We will hold the information about you securely, and for no longer than reasonably necessary. We will hold it for 7 Years in order to assist in any appeal process, renewal process and/or for the purpose of any enforcement action against fraudulent use. After this, your information will be deleted or archived.

Who we share this information with

We routinely share this information with:

- Other services within Kirklees Council for the processing of Blue Badges
- External Partners to carry out Expert Assessments , if required
- Partner agencies for the processing of applications
- Police and Parking officers for parking enforcement and the prevention and detection of crime
- Your name, address, date of birth, contact information and Blue Badge details will be shared with the Cabinet Office for data matching under the National Fraud Initiative
- Department of Transport
- Allied Public Service (Manchester) Limited and Valtech Limited as contractors for the National Blue Badge contract with the Department for Transport

Why we share this information

We share information with the above persons on a statutory basis, under the GDPR legal basis of 'Public Task. This data sharing enables us to process and safeguard the Blue Badge scheme for yourself and other applicants.

We do not share personal information about you with anyone else without consent unless the law and our policies allow us to do so.

Further information

If you would like further information about how we manage your data, please see the privacy notice for Kirklees Council at www.kirklees.gov.uk/privacy

If you would like further information about this privacy notice, please contact:

Rachel Tedder

Disabled Travel Team

Phone : 01484 414877

Email : disabled.travel@kirklees.gov.uk

If you have any worries or questions about how your personal data is handled, please contact the Data Protection Officer at DPO@kirklees.gov.uk or by ringing 01484 221000.